



District of Columbia Renewable Energy Incentive Program
SOLAR PHOTOVOLTAIC INCENTIVE



The Renewable Energy Incentive Program operates on a first-come, first-served basis, and will continue until all funds are committed for each of the scheduled fiscal years as outlined in the Clean and Affordable Energy Act of 2008. Fiscal year 2012 will end September 30, 2012. These incentive rates will be effective as of October 1, 2011 for Fiscal Year 2012.

FY 2012 Incentive Structure

Photovoltaic incentives are based on the combined system rating in kilowatt_{DC} output.

- \$1.50 for each of the first 3,000 installed watts of capacity;
- \$1.00 for each of the next 7,000 installed watts of capacity;
- \$.50 for each of the next 10,000 installed watts of capacity

Rebates for photovoltaic systems are capped at a maximum of \$16,500 for 20 kilowatts or larger. Only one REIP rebate may be requested per applicant per program year until further notice.

Application Materials and General Information

Website: DDOE – green.dc.gov

Renewable Energy Incentive Program – greenenergy.dc.gov

Applications may be emailed, hand-delivered or mailed to DDOE by post or courier.

Please address applications to:

**-Attention-
Renewable Energy Incentive Program
District Department of the Environment
1200 First St NE, 5th Floor
Washington, DC 20002**

Application

An online Application must be submitted to receive an incentive reservation number and qualify to submit a full REIP application. The full REIP Application is fill-able in Microsoft Word, and must include the required payment processing documentation and supporting technical documents. Application materials and examples of supporting documents are available on DDOE's renewable energy incentive website. Visit DDOE online at www.greenenergy.dc.gov or call Daniel White 202.299.2163 or Olayinka Kolawole 202-671-4096 for additional information.

Supporting Documentation

In addition to the full REIP Application and District forms required for payment processing, supporting items are also required and must be enclosed with all applications. These documents provide valuable data and allow for effective system performance monitoring, and will assist DDOE in planning for renewable energy capacity expansion.

The required supporting documentation is as follows:

- Completed REIP Photovoltaic Application
- Signed cost estimate or purchase order
- Proof of deposit
- System schematic or line drawing
- Site plan (photos, an aerial map or renderings identifying the location of collectors or modules, their orientation and tilt)
- Shading analysis (if shading exists between 9am and 3pm any time of the year); a PV Watts output calculation printout will be accepted if shading is not an issue.
- District of Columbia Master Supplier Form
- Form W-9 Federal Tax Identification
- Pepco Bill for address of installation location

Incentives are only awarded upon receipt of a full application packet with supporting documents. DDOE will confirm the amount of the rebate upon approval of the full application, at which time rebate payment requests will be processed. Rebates will be issued in 30-45 business days after confirmation of approval. Rebate fulfillment is contingent upon the availability of funds in a given program year.

Project Implementation

The incentive recipient has six months from the date of payment confirmation to complete the installation. A six month extension may be granted by DDOE only after submission and approval of a formal written request. Systems must be completed in their entirety within twelve months from the date of confirmation. If this condition is unmet, the system owner is to return the rebate to DDOE. Failure to return the rebate will constitute a lien on the owner's real and personal property to secure repayment.

Completion Certificate

Within 14 days of project completion, the rebate recipient must provide all the information required on the "Photovoltaic System Completion Certificate" and enclose the necessary supporting documentation.

Questions?

Please visit www.greenenergy.dc.gov for more information. For further clarification, send an e-mail with the subject "Photovoltaic Incentives" to Olayinka.Kolawole@dc.gov or Daniel.White@dc.gov, or call the Energy Office Hotline at 202.673.6750.

4. SYSTEM CONTACT INFORMATION

Please provide contact information for parties authorized to discuss public relations opportunities with a representative from the District Department of Environment:

Customer (listed above) Contractor/Installer (listed above)

Additional Company: Additional Person(s):

Daytime Phone: Fax: Email:

5. SYSTEM INFORMATION :

Panel Type: Total System Size: Watts (DC)

Manufacturer: Model Number: Quantity:

Inverter Manufacturer: Model Number: Quantity:

Anticipated Construction Start Date: Estimated Completion Date:

Expected Date of Interconnection:

Estimated Percentage of Current Electricity Use Offset by Proposed System: %

Estimated Emissions Reductions: pounds CO₂/year pounds NO_x/year pounds SO_x

6. PROJECT DESCRIPTION

Briefly describe your project, including any plans to provide educational outreach and the ability to monitor the installation's energy production. Additional pages may be attached to this application.

*Roof Shading: Attach shading sketch plot or engineering analysis

7. PROJECT AFFIDAVIT

The undersigned warrants, certifies and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) the above described generating system is sized not to exceed customer's electrical loads; 3) the Installer/Contractor has explained the system operation and maintenance to the customer (Applicant); 4) the installation will meet all DDOE REIP requirements; 5) the Applicant gives permission to DDOE to review their electric account information, both prior to installation and subsequent to installation; 6) The Applicant is the Customer of Record for any Utility Accounts applied under;

Customer (Applicant)

Signature: _____

Print Name: _____

Date: _____

Contractor/Installer

Signature: _____

Print Name: _____

Date: _____

FOR DDOE-EO USE ONLY

Date Received by DDOE ___/___/___ Received by: _____

Application Reservation Number (assigned by DDOE): _____

Completed Form and All Required Attachments ___Yes ___No

If no, which items are missing: _____

System Size (kW_{DC}): _____ Total System Cost \$ _____

Approved: ___Yes ___No Date: ___/___/___

Returned for more information: ___Yes ___No Date: ___/___/___

Denied: ___Yes ___No Date: ___/___/___

Letter of Intent mailed: ___Yes ___No Date: ___/___/___