

Lead Service Line Planning Task Force

Meeting Minutes

November 4, 2021

Meeting Call to Order at 2:00 pm by Kenley Farmer, administering on behalf of DOEE

Introduction

- Kenley Farmer, designee for Department of Energy and Environment (DOEE)
- Maureen Schmelling, designee for DC Water and Sewer Authority (DC Water)
- Valerie Baron, representative appointed by Council
- Matthew Nestopoulos, designee for Department of Consumer and Regulatory Affairs (DCRA)
- Stephen Varga, designee for District Department of Transportation (DDOT)
- Randy Speck, representative appointed by Council

Administrative Items

I. Selection of Chair

The members of the task force selected Kenley Farmer to hold the Chair position by a majority vote for the Lead Service Line (LSL) Planning Task Force.

II. Establish a Quorum

At least four of the six members must be present to make the proceedings of the meeting valid.

III. Meeting Minutes

- Recordation – Rashá Butler with DOEE will record the minutes for each meeting.
- Circulation – Rashá Butler or Kenley Farmer will circulate the minutes for review to the six delegated members.
- Finalization – The delegated members will adopt the preceding meeting minutes at the start of each meeting.

IV. Determination of Frequency

The task force will meet bi-weekly from 2:00 pm-3:00 pm. The next meeting will be on November 18, 2021. **Note:** The task force will not meet on December 30, 2021; the bi-weekly meetings will pick up on January 6, 2022.

V. Transparency to the Public

- DOEE will create a landing page for the LSL Planning Task Force that will document relevant material (approved minutes, meeting recordings, public notice, etc.).
- DOEE will circulate the public notice and other relevant materials on social media platforms.
- Randy Speck will share the public notice and other relevant materials with the Advisory Neighborhood Commissioners (ANCs) of the District.

VI. Information/Data Sharing Amid Task Force Members

DOEE will create an LSL Planning Task Force Box.com account.

Action Items

- Maureen Schmelling will:
 - Provide a list of utility surveys and shared best practices by Monday, November 15th.
 - Share DC Water’s Lead-Free DC Plan link with the task force upon updates.
- Randy Speck will:
 - Take the lead in identifying LSL replacement expert(s) that can join one of the task force meetings to talk about their experience.
 - Share the public notice and other relevant materials with ANCs.
- DOEE will:
 - Create a Box.com account.
 - Create a landing page.
 - Share public notice on social media platforms and landing page.

Proposed Agenda for 11/18/21 Meeting

- Review reporting requirements per the LSL Planning Task Force Establishment Amendment Act of 2021.
- DC Water will present on their DC Water’s Lead-Free DC Plan and the progress to date.
- DOEE, DDOT, and DCRA will share efforts in streamlining processes that assist DC Water in reaching a goal in removing lead pipes in the District.