**Sustainable Energy Utility Advisory Board (SEUAB) Regular Meeting**

**Tuesday, October 25, 2022**

**10:00 AM – 12:00 PM**

# Call to Order

Chair Bicky Corman called the meeting to order at 10:05 AM, October 25, 2022. Chair Bicky Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) at 10:07 AM. This was a Microsoft Teams video conference call meeting.

# Roll Call/Instructions

Roll call was taken at 10:05 AM and the following people were in attendance:

# Board Members

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| --- | --- | --- | --- |
| **Name** | **In Attendance?** | **FY 2023**  **Special Meetings**  **Attendance Record** | **FY 2023 Regular Meetings**  **Attendance Record** |
| Bicky Corman - Board Chair (Mayor’s Designee) | Yes | 1/1 | 0/0 |
| Marshall Duer-Balkind – Vice Chair (Councilmember Cheh) | Yes | 1/1 | 1/1 |
| Sandra Mattavous-Frye (or OPC proxy) | Yes | 1/1 | 1/1 |
| Cary Hinton (PSC) | Yes | 1/1 | 1/1 |
| Donna Cooper (Electric Company) | Yes | 1/1 | 1/1 |
| Eric Jones (Building Management) | Yes | 1/1 | 1/1 |
| Nina Dodge (Environment) | No | 0/0 | 1/1 |
| Jamal Lewis (Low-Income Community) | Yes | 1/1 | 1/1 |
| Mishal Thadani (Economic Development) | No | 0/0 | 1/1 |
| Sasha Srivastava (Renewable Energy) | Yes | 1/1 | 1/1 |
| Vacant (Building Construction) | N/A | N/A | N/A |
| Vacant (Council Chairperson Mendelson) | N/A | N/A | N/A |
| Vacant (Gas Utility) | N/A | N/A | N/A |

# Other Attendees: Sarah Kogel-Smucker (OPC), Dave Epley (DOEE), Jennifer Johnston (DOEE), Brandon Bowles (DCSEU), Dr. Lance Loncke (DOEE), Patti Boyd (DCSEU)

# FC1160 Pepco Technical Issues Working Group Nomination

* Jennifer Johnston (DOEE) announced that Vice Chair Marshall Duer-Balkind received the most nominations and was selected to serve as the Board’s representative for the FC1160 Technical Issues Working Group.

**FC1160 Washington Gas EEDR**

* Chair Bicky Corman mentioned that the Board is required to have a representative attend the Thursday, November 10th meeting for Washington Gas’s presentation on their FC1160 EEDR programs.
* Chair Bicky Corman also mentioned that on October 31, Washington Gas will submit their filing for FC1160.
* Chair Bicky Corman asked the Board who would like to attend the November 10th presentation since she will not be available.
* Vice Chair Marshall Duer-Balkind highlighted that energy-efficient gas programs may not be the direction the city wants to go in considering the District’s climate goals.
* Sarah Kogel-Smucker (OPC) flagged that Washington Gas will be stepping into the gas energy-efficient space since they specifically highlighted that DCSEU no longer has gas energy-efficient programs.
* Chair Bicky Corman requested Board members follow up with her if they can attend the November 10 meeting in her place.

**Board Annual Report Progress Update**

* Chair Bicky Corman asked if the Board would like to reschedule the November meeting since the next Board meeting would land on election day (November 8).
* Board members determined Thursday, November 10 at 8am would be the best time to reschedule the November meeting.
* Board members agreed that the November meeting would be classified as a *special meeting* to vote on the Board’s annual report.
* Vice-chair Duer-Balkind moved to approve the special meeting and was seconded by Eric Jones. All were in favor, and none were opposed.
* Below outlines the timeline discussed:
  + **First thing Monday, October 31**: Deadline for Board update/edit their sections
  + **COB Monday, October 31:** Jennifer to download report and send an updated draft to Board members
  + **COB Monday, November 7:** Jennifer sends revised version to Board Members
  + **COB Tuesday, November 8:** Board members provide final comments
  + **Morning of Wednesday, November 9:**Jennifer sends final report to Board members
  + **Thursday, November 10 at 8am:** Special Board Meeting to vote on the report

# Future Agenda Items

* FY23 Board goals and focus areas
* Approval of November special meeting agenda
* Approval of October and November minutes (special meeting and regular meeting)
* Update on FC1160 Washington Gas EEDR Offerings

# Adjournment

* Chair Bicky Coreman adjourned the meeting at 11:33 AM.

# Acronyms used during this meeting

* DCSEU - District of Columbia Sustainability Energy Utility
* DOEE - Department of Energy and Environment
* OPC - Office of the People’s Counsel
* PSC - Public Service Commission

*Minutes prepared by Jennifer Johnston, DOEE*