**BATTERY STEWARDSHIP ORGANIZATION**

**ANNUAL REGISTRATION FORM**

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| **Registration Due Date: January 1, 2023** |

Under [Section 8–771.04(b)](https://code.dccouncil.us/us/dc/council/code/sections/8-771.04) of the District’s [battery producer responsibility law](https://code.dccouncil.us/us/dc/council/code/titles/8/chapters/7E), a battery stewardship organization (BSO) must use this form to file an annual registration with the Department of Energy and Environment (DOEE).

This form should be completed electronically and emailed, preferably in Microsoft Word, to [productstewardship@dc.gov](mailto:productstewardship@dc.gov). Please email [productstewardship@dc.gov](mailto:productstewardship@dc.gov) with any questions. More information on battery stewardship in the District can be found [here](https://doee.dc.gov/node/1567851).

*Rev 12.6.22*

**SECTION 1: BATTERY STEWARDSHIP ORGANIZATION**

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| Provide the following information about the BSO, including contact information for the person with whom DOEE should communicate. | |
| Name of Organization  Call2Recycle, Inc. | Mailing address  1000 Parkwood Circle, Suite 200, Atlanta, GA 30339 |
| Name of Contact  Carin Stuart | Website address  www.call2recycle.org |
| Email of Contact  cstuart@call2recycle.org | Phone number of Contact  678-218-4593 |

**SECTION 2: BATTERY STEWARDSHIP ORGANIZATION CONTACT FOR NONMEMBER PRODUCERS**

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| Provide the following information for someone that a nonmember producer can contact for information on how to become a member of the BSO.  Citation: [D.C. Code § 8-771.04(b)(4)](https://code.dccouncil.us/dc/council/code/sections/8-771.04.html) | |
| Same Contact as Section 1? (yes or no)  Yes | If no, provide contact information for the appropriate person |
| Name | Mailing address |
| Email | Phone number |

**SECTION 3: PRODUCERS IN THE BATTERY STEWARDSHIP ORGANIZATION**

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| Provide the following information for every producer of covered batteries or covered battery-containing products participating in the BSO. See [D.C. Code § 8-771.01](https://code.dccouncil.us/dc/council/code/sections/8-771.01.html) for definitions of these terms. If needed, attach more sheets.  Citation: [D.C. Code § 8-771.04(b)(1), (2)](https://code.dccouncil.us/dc/council/code/sections/8-771.04.html). | | |
| Producer Name | For each producer, provide the following information for the person responsible for ensuring the producer’s compliance with the District’s battery stewardship law:  Name  Address  Phone number  Email | Brands and/or products covered by the law (not required, but strongly encouraged to help improve stewardship program design and implementation) |
| See Provided Producer List |  |  |
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**SECTION 4: HOW THE BATTERY STEWARDSHIP ORGANIZATION PROPOSES TO MEET REQUIREMENTS**

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| Describe how the BSO proposes to meet the requirements for BSOs outlined in [D.C. Code § 8–771.04(a)](https://code.dccouncil.us/us/dc/council/code/sections/8-771.04), including requirements for participation in the BSO. Citation: [D.C. Code § 8-771.04(b)(3)](https://code.dccouncil.us/dc/council/code/sections/8-771.04.html) |
| Describe how the BSO will develop and submit a battery stewardship plan that meets the requirements of D.C. Code § 8-771.03.  As a registered Battery Stewardship Organization (BSO), Call2Recycle, Inc. will develop and submit its proposed battery stewardship plan to the Department of Energy and Environment (DOEE), on or before the January 1, 2023 deadline.  Call2Recycle will submit a battery stewardship plan on behalf of all obligated producers which have appointed Call2Recycle as their BSO. Many of these producers have been voluntarily funding battery collection and recycling in the District for over 25 years. Call2Recycle’s battery stewardship plan will establish a program that is both sustainable and works to optimize battery recycling. The proposed plan will be based on meeting the requirements of the District’s law, experience gained administering its national battery collection and recycling program for over 25 years, as well as a desire for harmonization with battery stewardship efforts in other regulated U.S. jurisdictions.  Describe how the BSO will maintain a public, regularly updated website that lists all producers and producers' brands covered by the BSO's approved battery stewardship plan.  Call2Recycle currently maintains a publicly visible, continuously updated online listing of its existing compliant Stewards, which can be viewed at https://www.call2recycle.org/list-of-stewards/. Additioanlly a list of complaint brands can be viewed at https://www.call2recycle.org/download/73715/. To comply with the District’s requirement of maintaining “… a public, regularly-updated, web site that lists all producers and producers’ brands …”, Call2Recycle will simply amend this list to incorporate ‘DC producers and their covered brands’.  Similarly to how Call2Recycle’s steward list is managed today, the DC producer listing will be populated directly from Call2Recycle’s database which pushes daily updates to the web listing. So, if a new producer appoints Call2Recycle as their BSO or if a participating producer begins selling a new brand, this information will be pushed from Call2Recycle’s database to the website, automatically updating the list.  Describe how the BSO will provide sellers, government agencies, nonprofit organizations, and all collection sites with educational materials describing collection opportunities for batteries under the battery stewardship plan, including any signage required by D.C. Code § 8-771.03(d)(2).  Call2Recycle will create and provide “sellers, government agencies, nonprofit organizations, and all collection sites” with a variety of program materials to inform about the program and encourage each group and their constituents/customers to recycle their used batteries, or if appropriate, become a collection site.  Call2Recycle will make available a combination of promotional, educational, and safety-focused materials, in multiple languages. These materials will include, but not be limited to, online safety training and campaigns; “shelf talkers” for sellers; signage for collection sites to prominently display to customers/consumers that they accept all primary and rechargeable batteries, regardless of type or brand, for recycling; and informational ‘rack cards’ for general battery recycling awareness.  Describe how the BSO will cover all costs for battery collection, transportation, processing, education, administration, recycling, and end-of-life handling, with such handling being in accordance with practices approved by DOEE.  Participating producers in the Call2Recycle program will pay quarterly fees based on total weight of batteries sold into the District. These participating producers will finance the “battery collection, transportation, processing, education, administration, recycling, and end-of-life handling”. On a quarterly basis, obligated producers will be required to report their estimated sales into the District for the previous calendar quarter. Estimates of batteries sold in the District will be based on a reasonable pro rata calculation based on national sales.  Describe requirements for participation in the BSO.  Any producer wishing to appoint Call2Recycle as their BSO to comply with the District law must sign an agreement with Call2Recycle. This agreement will outline the responsibilities of both Call2Recycle and the Producer, including the fee structure for batteries sold into the District. |

**SECTION 5: CERTIFICATION**

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| **Certification** | |
| By typing my name below, I certify that I have authority to submit this form on behalf of the battery stewardship organization. | |
| Name (This is your electronic signature)  Carin Stuart | Title  Steward Relations Manager |
| Date  12/19/2022 resubmitted 2/7/2023 | Organization  Call2Recycle, Inc. |
| Email  cstuart@call2recycle.org | Phone number  678-218-4593 |