**SEU Advisory Board Meeting**

**Minutes**

**January 14, 2020**

**Call to Order**

Chair Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) to order at 10:10 AM, January 14, 2020 at the Department of Energy & Environment (DOEE), 1200 First St., NE, Washington, DC.

**Roll Call/Introductions**

Roll call was taken and the following people were in attendance:

**Board Members:** Bicky Corman, Sandra Mattavous-Frye, Millie Knowlton, Nicole Steele, Steve Burr, Nina Dodge, Cary Hinton (proxy for Willie Phillips)

**Board Members on the Phone:** Dr. Donna Cooper, Kirsten Williams

**Absent Board members:** Scott Williamson, Richard Graves, Farrah Saint-Surrin

**Other Attendees:** Tommy Wells, Taresa Lawrence (Deputy Director, DOEE); Lance Loncke (Sr. Program Analyst, DOEE); Hussain Karim (DOEE), Ted Trabue (Managing Director, DCSEU); Patti Boyd (Senior Technology Strategist, DCSEU); Crystal McDonald (DCSEU); Shawn Fenstermacher (DCSEU); Angela Johnson (DCSEU); Subodh Mathur (SEUAB Technical Writer); Adrienne Mouton-Henderson (OPC); Alex Lopez (DOEE); Ben Burdick (DCSEU); Tamara Christopher (DCSEU); Lynora Hall (DOEE); Shelly Cohen (DCSEU);Megan Partridge (PEPCO), William Ellis (PEPCO); Wayne Hudders (PEPCO); Karen Sistrunk (OPC);

***Meeting Video:*** [***https://www.youtube.com/watch?v=mAVuTea0tjo***](https://www.youtube.com/watch?v=mAVuTea0tjo)

***Approval of Agenda***

The motion to approve the agenda was made by Ms. Adrienne Mouton-Henderson, seconded by Chair Bicky Corman, and unanimously approved by the Board.

***Review and Ad October 8, 2019 Minutes.***

The motion to approve the September 10, 2019 minutes as amended was made by Ms. Adrienne Mouton-Henderson, seconded by Chair Bicky Corman, and unanimously approved by the Board.

***Ted Trabue – DCSEU Program Update***

Mr. Trabue introduced Mr. Jim Madej, Chief Executive Officer at VEIC. Mr. Trabue said he would provide FY19 preliminary results, which are unverified. However, he noted DCSEU met with the evaluators last week. NMR is DCSEU’s evaluation team, and the to kick off with DOEE for the FY19 evaluation was held. The evaluation process will continue over the next few months.

Mr. Trabue also said he would discuss a new pilot program DCSEU is designing in conjunction with the Department of Energy and Environment (DOEE), Sierra Club and some of their contractors. He said he could provide a program plan at the next advisory board meeting .

With regard to FY19 results, Mr. Trabue said he would provide DCSEU’s cumulative goals in electric reduction, natural gas reduction. After that, he would provide the cumulative goals through DCSEU’s annual green jobs operation and spending in the low-income community and CBE.

Mr. Trabue said DCSEU is 60% of the way through the contract, and presented a bar chart to show the achievement at the end of the third year against the five year goal. DCSEU achieved the goal for electric savings, which is well above the goal, and they achieved the natural gas goal also, so they are doing well in both areas. On the electric side they are about 66% of the way to their five-year maximum target and 68% of the way to their maximum natural gas target. So, he said DCSEU is ahead of the schedule.

Mr. Trabue reminded the Board the renewable target is a new target in the five-year contract, because they did not have a renewable goal in the first six years of their work. By the end of the third year, DCSEU has exceeded the five-year target. He said he was proud to say this is the first of the five-year cumulative goals for which DCSEU has been able to exceed the maximum this early in the contract. Vice Chair Millie Knowlton asked what the possibilities were of changing the benchmarks. Mr. Hussain Karim stated DOEE cannot change a benchmark without a mutual agreement with the DCSEU. Dr. Lawrence clarified this achievement was in relation to SETF portion of the contract, solar and renewables will be on going, funded by REDF. The current goal was developed based on the amount of funds available for the SETF. The SETF contract is $20 million for efficiency and renewables work, but DOEE added $10 million of REDF to DCSEU’s contract for the Solar for All Program. Mr. Trabue said Shelly Cohen will provide a wrap-up of where they landed in FY19, which is the first year of the three years of the single-family and community solar programs in the low-income space.

Mr. Trabue said for the low-income saving and spend goal, they need to spend 20% of the budget, and achieve 10% of their overall saving from that 20% spent. This year, DCSEU have exceeded the maximum by 12%.

For the Green Jobs benchmark in FY18, DCSEU reported and verified 86 green job. In FY19 that number is lower at 76 a degradation of about 10 green jobs, due to reductions in spending on direct customer incentives and DCSEU staff turnover staff turnover. DCSEU achieved the minimum goal, but not the maximum goal. Mr. Trabue said they are looking at hiring staff, and employing DC residents.

The CBE spend goal is 35% of contract dollars, which is little over $2.8 million. In FY19 the REDF funds ($12 million) were added to the contract, which increased the CBE goal. He showed a chart which demonstrated the FY19 goal was $6.8 million, which was exceeded. The FY20 goal will be at $6.3 million.

***Dr. Lance Loncke – Update on Energy Efficiency & Demand Reponses – Working Group at Public Service Commission***

Dr. Loncke stated he sent out a summary of the summer working group meetings, and the deadline for comments was changed from Wednesday to Friday afternoon. He stated that he will be compiling all submissions and recirculate before submitting to the Public Service Commission (PSC). Mr. Cary Hinton said a notice was sent out to those who attended the last meeting, that the next meeting will be held Thursday, November 21 at 9:30 am – 12:30 pm. Chair Bicky Corman attended the meeting representing the Board and asking the Board to watch out for emails from her in case there’s a need to respond to the PSC.

***Lance Loncke – DCSEU Expenditures***

Dr. Loncke provided a breakdown of the DCSEU Expenditures, which included a month over month tab that shows the invoice categories. He provided a breakdown of expenditures on a quarterly basis to summarize what the performance looked like. The year-end total the DCSEU spent was $19,294.80.00. He provided expenditures on the emergency program, where the total budget was $1,331,666.00, so DCSEU left $54,000 on the table.

On this program DOEE did most of the recruitment and the verification of income. DOEE forwarded the names over to the DCSEU of program participants. This program was done in partnership with the Office on Aging. DOEE and DCSEU prioritized replacing systems for seniors or persons living with disabilities, so the DCSEU took on that task and did the very best in turning around the request on an emergency basis which is typically around 72 hours. The unspent funds go back into the SETF.

For Solar for all, the DCSEU had $12 million of their budget to implement Solar for All. Most of the program activity was on the Community Solar Program which comprise of multi-year projects in this cycle because it takes quite a bit of time to build large systems that DCSEU is working on. He gave examples of some of the every large systems being constructed at 1.1 MW, and smaller systems at 200-300 K systems that are being built. All of these projects with one exception is expected to close by December 20, 2019, so we would have full completion. There are about 84 Community Solar Projects that will complete FY19’s funding, and the balance of unspent funds of $6 million will be added back into the contract in FY20, to complete the projects started in FY19. Those projects can be fully paid once they are completed in December.

***Hussain Karim – Legislative Update***

Pursuant to the Clean Energy DC Acton the Building Energy Performance Standards Task Force was convened. The people were nominated and will be sworn in on November 18, 2019. So the Task Force will start doing its work next month. The Council has issued the Energy Efficiency Standards Amendment Act 2019. It’s B-23204, and includes efficiency standards for appliances, faucets all other items. Mr. Karim said he believes it anticipates that the Federal government may relax or repeal the Federal Standards so if the old Federal Standard is repealed the federal government will apply to the District.

***Dr. Subodh Mathur – SEUAB Annual Report***

Dr. Mathur provided an overview of the changes he made to the latest draft of the SEUAB Annual Report, and asked for any objections or feedback. The timeline for provide comments was provided, to allow time for them to be considered by the Board and included. We can always works towards the end to get it in but then the rest of the Board members it’s

Dr. Lawrence stated the section from the gas company was provided that morning. Chair Corman stated there is another meeting scheduled for November 22, and asked whether a quorum would be available for the meeting. Dr. Lawrence said the doodle poll for the 22nd indicated a higher number of Board members were available. Dr. Mathur stated the next version will come out with everything he has received from the Board. He also will send out the report tonight that includes everything he received as of today. Vice Chair Knowlton asked for everyone to submit their comments by Friday. Dr. Mathur said there were some concerns regarding Office of People’s Counsel’s (OPC) section,. The issues are highlighted in blue which needs attention. Several Board members gave input on OPC’s section. No edits will be made to the OPC section. Dr. Mathur will continue to work to finalize the report, in consultation with the Board.

**Other Matters**

* None

**Actions taken by the Board**

* Approval of November 12, 2019 meeting agenda
* Approval of October 8, 2019 meeting minutes

**Actions for the next Agenda**

* Discuss Calculation of CBE and DSLBD Law
* SEUAB Benchmarks Subcommittee Follow-up

**Adjournment**

* Chair Corman adjourned the meeting at 11:54 AM.

*Minutes prepared by: Lynora Hall*