**SEU Advisory Board Meeting**

**Minutes 03/12/19**

**Call to Order**

Chair Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) to order at 10:10 AM, March 12, 2019 at the Department of Energy & Environment (DOEE), 1200 First St., NE, Washington, DC.

**Roll Call/Introductions**

Roll call was taken and the following people were in attendance:

**Board Members:** Bicky Corman, Sandra Mattavous-Frye, Farah Saint-Surin, Cary Hinton (proxy for Willie Phillips, PSC), Marc Battle (proxy for Dr. Donna Cooper, Pepco)

**Board Members on the Phone:** Millie Knowlton, Kirsten Williams, Sean Skulley, Nina Dodge, Richard Graves

**Absent Board members:** John Mizroch, Scott Williamson, Donna Cooper, Nicole Steele

**Other Attendees:** Tommy Wells (Director, DOEE);Taresa Lawrence (Deputy Director, DOEE); Lance Loncke (Sr. Program Analyst, DOEE); Hussain Karim (Assistant General Counsel, DOEE); Lynora Hall (Staff Assistant, DOEE); Marc Nielsen, Interim Chief of Staff, DOEE; Robert Kelsey (Legislative and Regulatory Analyst, DOEE); Alissa Waters (Sr. Management Analyst; OCFO); Bob Jose (AFO-OCFO); Ted Trabue (Managing Director, DCSEU); Marcus Walker (Director of Operations, DCSEU); Patti Boyd (Senior Technology Strategist, DCSEU); Ben Burdick (Marketing and Communications Manager, DCSEU); Sheryl Dove (Strategy Manager, DCSEU); Tamara Christopher (DCSEU); Shawn Fenstermacher (DCSEU); Crystal McDonald (DCSEU)

Ms. Farrah Saint-Surin introduced herself to the Board, since this was her first in-person meeting.

***Meeting:*** [***https://www.youtube.com/watch?v=pdQLTs1iZno&t=764s***](https://www.youtube.com/watch?v=pdQLTs1iZno&t=764s)

***Approval of Agenda***

The motion to approve the agenda was made by Ms. Sandra Mattavous-Frye, seconded by Mr. Marc Battle, and unanimously approved by the Board.

***Other Discussion***

Ms. Sandra Mattavous-Frye asked if the DCSEU was implementing the Solar for All program. Mr. Ted Trabue answered yes. The Solar for All Program was launched by DOEE in FY 2017 and is ongoing. The DCSEU does have a Solar for All Program. At the next meeting they can update the Board on the program.

***Review and Adoption of the February 12, 2019 Minutes.***

The Board clarified the minutes regarding the low-income benchmark discussion and related future agenda items. The motion to approve the February 12, 2019 minutes as amended was made by Ms. Sandra Mattavous-Frye, seconded by Mr. Marc Battle, and unanimously approved by the Board.

***Election of Vice Chair - (22:23)***

Chair Bicky Corman nominated Ms. Millie Knowlton to serve as Vice Chair of the Board, who accepted the nomination. The motion to confirm this nomination was made by Mr. Marc Battle, seconded by Ms. Sandra Mattavous–Frye and unanimously approved by the Board.

***Comments on DCSEU Contract Modification #7 – (24:24)***

The Modification #7 was submitted to the Board for review. Ms. Mattavous-Frye said the major change is accepting Green Jobs not being included or evaluation in terms of reaching a benchmark. Mr. Trabue said it is the opposite

***Ted Trabue - Follow-up on Low-Income Programs in the District – (33:24)***

Mr. Trabue gave a presentation of DCSEU’s Five Year Benchmark Process. The report was through the end of January, the graph represents where DCSEU is in relation to the maximum benchmark. DCSEU is on target as it relates to the five year maximum benchmarks for electricity, natural gas and renewable energy capacity. On the renewable side, DCSEU is ahead of where they should be. They have made significant progress.

Mr. Trabue gave a brief synopsis of Jared Lang’s remarks provided at the last Board meeting regarding as it relates to the incentive level for low-income programs being higher in the first DCSEU contract, compared to that offered with the new multiyear contract. Mr. Karim also weighed in and said the low-income benchmark in the previous DCSEU contract was a spend goal only, where DCSEU had to spend at least 30% of their budget on low-income programs. At that time, they were not penalized for funding 100% of the cost of a low-income project. However, it is now more than just a spend target, where DCSEU also has to achieve a certain level of savings associated with the expenditure. So DCSEU is incentivized not to spend 100% on low-income projects, but work with the developer or property owner to make a contribution towards the project. This would expand the number of projects that can be funded, resulting in a higher yield for the number of DCSEU dollars spent.

Ms. Dodge asked DCSEU to present their strategy for programs once the low-hanging fruit of lighting is reduced. Dr. Loncke will provide an EM&V presentation to the Board. Ms. Dodge reminded the DCSEU of tracking for the Solar for All program.

***Anmol Vanamali – Leveraging – (38:35)***

The contract requirement is to leverage $5 million in external funds, to be utilized in conjunction with SETF to supplement DCSEU funds. Mr. Vanamali presented the following:

* Non-District Government sources
* Leveraging benchmarks are evaluated at the end of the 5th year
* VEIC drafted memo to DOEE that establishes guidelines for

Operationalizing leveraging activities

* All leveraging funds are directed to the benchmark because they are

private funds

The Board requested a copy of the Leveraging memo referenced.

***Leveraging Team***

Anmol Vanamali - Director of Financing Strategies

Patricia Proctor – Development Manager

Marcus Allen – Sponsor and Partnership Associate

Mr. Vanamali provided an outline of where DCSEU is in their leveraging activities, and the funds that have come in. The first activity is PJM and it continues to scale up. There is also an SREC leveraging program in this fiscal year, and DCSEU figured out how to leverage rates in support of the DCSEU. Ms. Nina Dodge sought clarity regarding ownership of the systems and SRECs with the new program, compared to previous programs. Clarification was provided that the residents own the systems when they are installed on single family homes for one of the projects. DCSEU is involved with, and residents also own the SRECs after five years. The DCSEU gives upfront incentive payments for the installation, and in return, DCSEU takes ownership of five years of SRECs produced by the systems. DCSEU monetizes that in the market and they put all the proceeds back in DCSEU programs. The proceeds get handed over to DOEE to put into the contract, for DCSEU programs. After five years the homeowner owns the SRECs.

***Future Leveraging Activities***

* SREC Leveraging
* PJM
* Grant Funding
* Online Donation
* Sponsorship for energy kits and events

***Launch***

* Crowdfunding
* Revenue share or fees from implementation partners
* Partnerships for equipment donations

***Marc Nielsen – Legislative Update – (1:42:52)***

Mr. Nielsen gave an update of the Clean Energy DC Omnibus Amendment Act of 2018.

The projected effective date of the Act is March 28, 2019. Presently the budget team is finalizing some of the SETF projections and making sure that the SETF and REDF budgets match the requirements in the Act. DOEE is working through that process now. He reviewed the main provisions in the Act, as follows:

* + Title I - Renewable Energy
	+ Title II - Energy Efficiency
	+ Title III - BEPS & Benchmarking
	+ Title IV - Sustainable Energy Infrastructure Capacity Building

 and Pipeline Program

* + Title V - Transportation Emission Reduction

Ms. Nielsen will update the Board on the Clean Energy Act as it moves forward.

The DC Public Service Commission (PSC) will convene the Working Group for utility company programs. DOEE will let SEUAB and DCSEU know, and will inform all the partners of the meeting schedule. Chair Corman stated that the Board should take part in the working group if anyone is interested.

**Other Matters**

* None

**Actions taken by the Board**

* Approval of March 12, 2019 meeting agenda
* Approval of February 12, 2019 meeting minutes

**Actions for the next Agenda**

* DCSEU program strategy after low-hanging fruit is gone *(DCSEU)*
* Solar for All Update *(DCSEU)*
* EM&V Update *(DOEE)*

**Adjournment**

* Chair Corman adjourned the meeting at 11:53 AM.

*Minutes prepared by: Lynora Hall*