



CLEAN RIVERS IMPERVIOUS AREA CHARGE (CRIAC) **NONPROFIT** RELIEF PROGRAM FISCAL YEAR 2024 APPLICATION

BACKGROUND In recent years, the Clean Rivers Impervious Area Charge (CRIAC) rates have increased to help pay for a \$2.7 billion project to significantly reduce the discharge of raw sewage and stormwater runoff into the Anacostia and Potomac Rivers and Rock Creek. The District recognizes that these increases have imposed a burden on local nonprofits, particularly charitable organizations, cemeteries, and houses of worship.

The CRIAC Nonprofit Relief Program provides financial relief to eligible nonprofits, significantly reducing their CRIAC.

STEP 1: Determine if your nonprofit property is eligible for relief.

To qualify, your organization must meet all three criteria below.

1. Be a District nonprofit with a real property tax or possessory interest tax exemption as a local charitable organization, cemetery, religious house-of-worship, or continuing care facility (as determined by the [District's Office of Tax and Revenue \(OTR\)](#)).
2. Demonstrate financial hardship in paying the CRIAC. **SEE STEP 4.**
3. Agree to reduce the harmful effects of stormwater runoff through a DOEE approved mitigation method. **SEE STEP 5.**

STEP 2: Tell us about the nonprofit property applying for relief and provide supporting documentation (SELECT ONE)

Nonprofit Tax Exemption Status: Charitable Organization Cemetery House of Worship Continuing Care Facility

- Continuing Care Facilities must also attach their [Department of Insurance, Securities, and Banking](#) issued license.
- All organizations must attach their most recent [FP-161 Exempt Property Use Report](#) for each of their eligible properties.
- Visit [MyTax.DC.gov](#) to retrieve a copy of your previously filed FP-161 Exempt Property Use Report.

Is any portion of the property used for a purpose other than the exemption status selected above? Yes No

If yes, please describe, in detail, all uses of the property: _____

Organization Name: _____ Organization's EIN: _____

Organization Point of Contact: _____ Title: _____

Email: _____ Phone: _____

Mailing Address on DC Water Bill: _____ Washington, DC ZIP: _____

Service Address on DC Water Bill (if different from above): _____ Washington, DC ZIP: _____

DC Water Account Number(s): _____ - _____



NOTE: Your account number and service address are located in the top left corner of your DC Water bill. For properties with more than one water bill, include all account numbers. A sample DC Water bill is included at the end of this application.

STEP 3: Calculate your nonprofit's annual CRIAC using your billed Equivalent Residential Units (ERUs)

Number of ERUs: _____ X \$21.86 (FY24 monthly CRIAC rate) = _____ X 12 (months in a year) = Annual CRIAC \$ _____

Find your number of ERUs on DC Water bill, under Current Charges.

The billed ERUs will be on the "Clean Rivers IAC" line.

NOTE: For properties with more than one water bill, please sum all billed ERUs to use the formula above.

| CURRENT CHARGES - COMMERCIAL | |
|--------------------------------------|----------|
| Metering Fee 2" | \$7.54 |
| Water System Replacement Fee 2" | \$83.75 |
| Water Services 3.21 CCF X \$4.40 | \$14.12 |
| Water Services 14.79 CCF X \$4.05 | \$59.90 |
| Sewer Services 3.21 CCF X \$6.00 | \$19.26 |
| Sewer Services 14.79 CCF X \$7.75 | \$114.62 |
| Clean Rivers IAC 10.80 ERU X \$21.86 | \$236.09 |

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STEP 4: Indicate which financial hardship requirement your nonprofit meets (SELECT ONE)

- Charitable Organization, Secular Cemetery, or Continuing Care Facility:** The annual CRIAC is at least **1.0%** of the organization's annual revenue, after expenses. **Please attach the most recently completed IRS Form 990.**
- House of Worship or Religious Cemetery:** The annual CRIAC is at least **1.0%** of the organization's annual revenue, after expenses. By checking this box, you confirm that you have compiled this information in a manner consistent with the filing requirements of the [IRS Form 990](#). You may reference IRS Form 990 [Part VIII](#) and [Part IX](#) for examples of sources of revenue and income.

Determine your financial hardship. Please use exact figures, do not round (REQUIRED)

Annual CRIAC (from Step 3): \$ _____ ÷ Annual Revenue, After Expenses: \$ _____ = _____ X 100 = _____ %

STEP 5: Select your stormwater mitigation plan (SELECT ONE OR MORE OPTION, AS APPLICABLE).

There are a few options for your organization to meet the stormwater mitigation requirement. If it is not feasible to do stormwater mitigation on your property, you can choose to have a small portion of your approved relief used to fund a project elsewhere. Otherwise, you can choose to pay for the installation of green infrastructure on your property. A detailed description of each option is below:

- OPTION A - Fund Green Infrastructure on another property:** It is not feasible for our organization to do stormwater mitigation onsite. Our organization chooses to forgo a small portion of our relief (≈\$14/ERU/year) to fund stormwater mitigation elsewhere in the District. **In most cases, DOEE expects this to be the easiest and most cost-effective option.**
- OPTION B - Purchase SRCs to fund Green Infrastructure:** It is not feasible for our organization to do stormwater mitigation onsite. Our organization will purchase and ten (10) Stormwater Retention Credits (SRCs)/ERU/year (≈\$14/ERU/year) to support Green Infrastructure in the District. You may purchase SRCs from the [SRC and Offv Registry](#).
- OPTION C - Build new Green Infrastructure:** Our organization agrees to plant one tree per 1,000 square feet of impervious area and/or install [green infrastructure](#) on our property to reduce runoff by at least 10%. We will provide stormwater permit ready designs prior to **July 15, 2024**. To ensure your plan meets the minimum requirements, please complete the Stormwater Mitigation Worksheet on page 4.
 - Our organization is interested in working with an organization that can help install green infrastructure on our property (**optional**).
 - Our organization is interested in receiving additional information about funding opportunities to install new green infrastructure through the [Watershed Protection Division Stakeholders mailing list](#) (**optional**).
- OPTION D - Maintain existing Green Infrastructure:** Our organization has already planted trees (after May 1, 2009) and/or installed green infrastructure on the property that meets the 10% runoff reduction requirement. If you participated in a DOEE program (e.g. RiverSmart program, SRC Price Lock Program), or have a Stormwater Management Plan, we have your documentation. *If you installed green infrastructure outside of a DOEE program or Stormwater Management Plan, please complete the Stormwater Mitigation Worksheet on page 4.*

Our plans include (please complete this only if you have chosen [Option B or C](#)):

Describe why onsite mitigation is not feasible (please complete this only if you have chosen [Option A or B](#)):



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STEP 6: Agree to terms.

With my signature below, I certify that:

- I am an officer, manager, judicatory official, or agent authorized to sign this application on behalf of the nonprofit organization applying for relief and to commit the nonprofit organization to the program requirements. Additional details may be found at doee.dc.gov/service/nonprofit.criacrelief.
- I have read and understand this application.
- The information I have provided on this application is true, complete, and accurate to the best of my knowledge. I understand that under D.C. Official Code § 22-2405, the making of a false statement is punishable by criminal penalties.
- I understand that my application is subject to verification and I grant the Office of Tax and Revenue permission to share information with DOEE for the purpose of verifying the organization's eligibility.
- I understand that the rate relief provided through the program is subject to change and that the relief awarded to my property may be amended during the program year.
- If the organization fails to complete stormwater mitigation or provide permit-ready designs prior to July 15, 2024, I authorize DOEE to reduce the relief amount for August and September 2024 by the FY23 market value of 10 SRCs/ ERU (\$14.00/ERU).
- I understand that if the organization does not complete my approved stormwater mitigation project within one year from this application's approval date, we may be required to reimburse all of the relief granted on my water bill.
- If the organization is choosing onsite stormwater mitigation, the organization:
 - Will respond to DOEE requests for additional information about our application.
 - Understands that if onsite stormwater mitigation does not meet the minimum requirements, the organization may have to install additional green infrastructure or meet a portion of my requirement with offsite mitigation.
 - Grants DOEE permission to conduct inspections of the trees planted or green infrastructure installed to meet the stormwater mitigation requirements.
 - Promises to maintain the trees planted or green infrastructure installed to meet the stormwater mitigation requirement or replace them with equivalent trees or green infrastructure.
 - Will inform DOEE if it removes, alters, or stops maintaining the trees planted or green infrastructure installed to meet the stormwater mitigation requirement.
- The organization will inform DOEE if the contact information on this application changes.
- I authorize DOEE to enroll my property in RiverSmart Rewards and grant DC Water permission to share information about my water and sewer account with DOEE.

Authorized Signature: _____

Date: _____

STEP 7: Submit your application.

All applicants: You must include copies of your FP-161 Exempt Property Use Report for all eligible properties.

Charitable organizations: Be sure to attach your organization's most recently completed IRS Form 990.

BY EMAIL:

CRIAC.Nonprofit@dc.gov

Subject line: Nonprofit Application

BY ONLINE FORM [DOEE's](#)

[Surface and Groundwater System](#)

BY MAIL

DOEE, Attn: Regulatory Review Division

CRIAC Nonprofit Relief Program

1200 First Street NE, 5th Floor, Washington, DC 20002

STEP 8: DOEE Reviews your application

If approved, you'll receive notification and, if applicable, next steps regarding your stormwater mitigation plan.

If denied or incomplete, you'll receive notification explaining why your request was denied, with information on reapplying, if applicable.



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APPLICATION CHECKLIST

- Under **STEP 1** the submission demonstrates that the organization has an eligible nonprofit exemption status from the District's Office of Tax and Revenue (OTR), as either a
 - Local charitable organization
 - Cemetery
 - Religious house of worship; or
 - Continuing care facility

- The submission includes a copy of the organization's **FP-161 Exempt Property Use Report** (**SEE STEP 1** of the application)

- If applicable, the submission includes a copy of the organization's most recently submitted **IRS Form 990** (**SEE STEP 1** of the application)

- If applicable, the submission includes a copy of the organization's most recently submitted **Department of Insurance, Securities, and Banking** issued license (**SEE STEP 1** of the application)

- If applicable, the submission includes an explanation of additional property uses, other than the exemption status granted by OTR (**SEE STEP 2** of the application)

- The submission includes the number Equivalent Residential Units or ERUs assessed for the organization by DC Water (**SEE STEP 3** of the application)

- The submission includes a figure representing the organization's annual revenue, after expenses (**SEE STEP 4** of the application)

- The submission demonstrates financial hardship paying the CRIAC assessed on the DC Water bill (**SEE STEP 4** of the application)

- The submission includes a stormwater mitigation option and an explanation of my organization's plans for implementation or an explanation why on-site stormwater mitigation is not feasible (**SEE STEP 5** of the application)

- The submission has been completed, signed, and dated by an authorized member of the organization (**SEE STEP 6** of the application)

Questions? Contact CRIAC.Nonprofit@dc.gov.



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FREQUENTLY ASKED QUESTIONS

When will relief be applied to my DC Water bill?

Approved relief will be applied to your water bill within one to two billing cycles.

What will DOEE consider for the permit-ready design, documenting a good faith effort to complete the stormwater mitigation proposal?

Depending on the project type, DOEE will consider several forms of permit-ready designs including: DOEE approved Stormwater Management Plans (SWMP); tree species lists, planting invoices, or planting plans; pictures of installed trees or rain barrels; and/or successful participation in one of DOEE's RiverSmart programs including RiverSmart Communities, RiverSmart Schools, RiverSmart Rooftops, or RiverSmart Rebates.

What happens if we do not provide stormwater permit-ready designs, documenting a good faith effort to complete the stormwater mitigation proposal, by July 15, 2024?

DOEE will reduce the amount of relief approved in August and September by the Fiscal Year 2023 market value of ten (10) Stormwater Retention Credits per ERU to install green infrastructure on your organization's behalf.

What are our options if we have installed some green infrastructure on our property, but it does not meet the minimum of 10% runoff reduction?

Your organization can choose multiple mitigation options for your stormwater mitigation plan. This will count your current efforts towards your 10% requirement and allow you to make up the difference through one or more of the other available options.

What DOEE programs can help me get green infrastructure installed on my property?

Nonprofit organizations can apply for design/build project funding through [RiverSmart Communities](#) or can choose to work with a business that aggregates SRCs through DOEE's [SRC Trading program](#). For additional information about funding opportunities to help install green infrastructure, you may sign up for the [Watershed Protection Division Stakeholders mailing list](#).

Where can I find a business that aggregates SRCs?

SRC-Aggregating Businesses are organizations with experience in evaluating site suitability for green infrastructure projects, and designing and installing large-scale green infrastructure projects on other people's property. You can find one by visiting the [Interested SRC Aggregators List](#) on DOEE's website, or you can add your name to the [Interested Property Owners List](#).

Who can I contact if I have additional questions about the program, eligibility requirements, or approved stormwater mitigation? You can contact CRIAC.Nonprofit@dc.gov.

STORMWATER MITIGATION WORKSHEET: Calculate your stormwater mitigation efforts to date.

Only use this section if you have selected **Option D** in **STEP 5** for your mitigation plan.

For **Option D**, this worksheet is only required for applicants who previously installed green infrastructure outside a DOEE program.

| Green Infrastructure | Date Installed | Number Installed | Impervious Area Draining to the Green Infrastructure (in sq. ft.) | Area Managed with Stormwater Mitigation (in sq. ft.) = |
|--|----------------|--------------------|---|--|
| Tree Planting ¹ | | | X 100 | |
| Rain barrel ^{1,2} | | | X 220 | = |
| Rain garden | | | X | = |
| Permeable pavement | | | X | = |
| Green roof | | | X | = |
| ³ Other : _____ | | | X | = |
| Total Stormwater Mitigation (in sq. ft.): | | | | |
| 10% Minimum Mitigation Requirement | | = # of ERUs: _____ | X 100 | = |
| Unmanaged Area = 10% Minimum Mitigation Requirement - Total Stormwater Mitigation | | | | = |

if Unmanaged Area ≤ zero square feet = **you have met the requirement** if
Unmanaged Area > zero square feet = **you have NOT met the requirement**

1. Tree plantings and rain barrels use a default value for the amount of impervious area managed.
2. If you think your rain barrel manages more than 220 square feet, you may fill out a [Simple Rainwater Harvesting Calculator](#).
3. You may find other eligible green infrastructures practices in our [Stormwater Management Guidebook](#).

Sample Monthly DC Water Bill



Account Number: 1234567-1
 Service Address: 1234 ##TH Street SE
 Square/Suffix/Lot: #####/#####
 Impervious Sq. Ft.: 10,800

Questions/Preguntas: (202) 354-3600
 Emergencies/Emergencia: (202) 612-3400
 Visit Us Online: DCWater.com

| Meter Number | Meter Size | Prior Read Date | Current Read Date | Number of Days | Prior Read | Current Read | Usage (CCF) | Usage (Gallons) | Read Type |
|--------------|------------|-----------------|-------------------|----------------|------------|--------------|-------------|-----------------|-----------|
| ##### | 2" | 9/26/23 | 10/23/23 | 28 | 73,820 | 75,620 | 18.00 | 13464.00 | ACT |

BILL SUMMARY

Bill Date 10/23/23
 Previous Balance \$654.43
 Payments as of 10/23/23 \$654.43 cr
 Outstanding Amount Due \$0.00
 Other Charges and Credits Current Charges \$538.96
Total Amount Due by 11/17/23 \$576.33

CURRENT CHARGES - COMMERCIAL

Metering Fee 2" \$7.54
 Water System Replacement Fee 2" \$83.75
 Water Services 3.21 CCF X \$4.40 \$14.12
 Water Services 14.79 CCF X \$4.05 \$59.90
 Sewer Services 3.21 CCF X \$6.00 \$19.26
 Sewer Services 14.79 CCF X \$7.75 \$114.62
 Clean Rivers IAC 10.80 ERU X \$21.86 \$236.09

DC GOVERNMENT FEES

DC Government PILOT Fee 3.21 CCF X \$0.49 \$1.57
 DC Government PILOT Fee 14.79 CCF X \$0.50 \$7.40
 DC Government ROW Fee 18.00 CCF X \$0.18 \$3.24
 DC Govt Stormwater Fee 10.80 ERU X \$2.67 \$28.84

Total Current Charges \$576.33

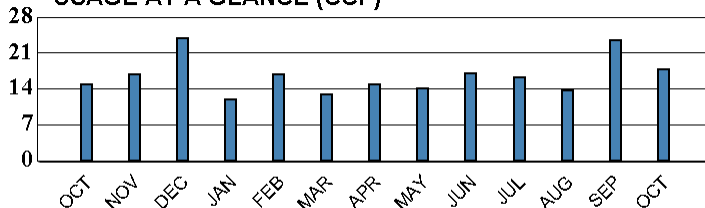
TOTAL CURRENT BILL \$576.33

IMPORTANT MESSAGES

New rates went into effect October 1. This month's bill includes a line for the water used before October 1 (at the old rates) and another line for water used October 1 and after (at the new rates). To learn more about the rate change, visit our website at www.DCWater.com/approved-rates.

With paperless billing, you can receive and pay your bill online. Log into My DC Water for more information.

USAGE AT A GLANCE (CCF)



Please return the portion below with your payment to ensure proper credit to your account.



Make a SPLASH to help those in need pay their water bill

Enroll in recurring Round Up by logging into MyDCWater.com.

Account Number 1234567-1
Total Amount Due: 11/17/23 \$576.33
 Amount Due After: 11/22/23 \$647.50
Amount Enclosed \$ _____
 Please allow time for your payment to reach us.

NONPROFIT ORGANIZATION
 1234 ##TH ST SE
 WASHINGTON DC 20020

ENROLLED IN AUTO PAY

BALANCE WILL BE AUTOMATICALLY DEDUCTED ON THE DUE DATE.

012345678910 0 0123456789 012345678