



RiverSmart Rewards Simple Application Information and Instructions

Use this application only if the stormwater retention green infrastructure (GI)¹ on your property cumulatively retains stormwater runoff from less than 2,000 square feet of impervious surface. For example, even if your property has 4,000 square feet of impervious area, but the GI is managing only 1,500 square feet, you qualify for the Simple Application. Most RiverSmart Homes participants will qualify to use the Simple Application. The [Standard Application](#) is available for all other applicants.

This Simple Application covers both [RiverSmart Rewards](#) (DDOE's Stormwater Fee Discount Program) and DC Water's [Clean Rivers Impervious Surface Area Charge \(IAC\) Incentive Program](#). While the discount approval process is the same for both programs, there are several differences between the programs with respect to maximum discount rates, retroactivity, and program expiration. To learn more, visit <http://ddoe.dc.gov/riversmartrewards>.

REQUIRED DOCUMENTATION

In order for GI to be considered for a discount, it must be installed, fully functional, and properly maintained. Required documentation includes:

1. Simple Application Form (starts on page 2 of this document)
2. Copy of recent DC Water bill
3. Recent photos of green infrastructure practices described on this application

RETROACTIVE DISCOUNTS

A retroactive discount is available under the RiverSmart Rewards program only. To receive a retroactive discount, submit a Simple Application by July 31, 2015 and include documentation verifying date of installation. If the practices were installed through RiverSmart Homes, you do not have to submit this verification.

DDOE will calculate a retroactive discount based on the date of installation or May 1, 2009, whichever date is later. An applicant approved for a retroactive discount will receive the value of the retroactive discount over time as a credit ("CR") against the balance of the Stormwater Fee after DDOE applies the regular monthly Stormwater Fee discount.

INSPECTIONS

A DDOE inspector may contact the applicant to schedule an inspection. The purpose of the inspection is to verify the green infrastructure seeking a discount is accurately described, maintained, and functioning as intended.

QUESTIONS?

Website: ddoe.dc.gov/riversmartrewards

Phone: 202-715-7644

Email: riversmart.rewards@dc.gov

¹ Details on stormwater retention GI are in DDOE's Stormwater Management Guidebook, which refers to them as stormwater retention Best Management Practices (BMPs).

RiverSmart Rewards Simple Application

SECTION 1: DC WATER ACCOUNT INFORMATION

From DC Water bill (see sample DC Water bill on page 6)

1. Account Number: _____
2. Service Address*:
_____ Washington, DC _____
Street # Street Quadrant Unit Zip
**This is the address where the green infrastructure practices are located.*
3. Impervious Area: _____ square feet
4. Billed ERUs: _____
5. Name on Account: _____ Owner Tenant Other
Other Names on Account: _____
6. Billing Address, if different from Service Address:

Street # Street Quadrant Unit City State Zip
7. Email Address: _____ Telephone Number: _____

SECTION 2: APPLICANT INFORMATION

8. Applicant Name: _____ Owner Tenant Other
9. Address:

Street # Street Quadrant Unit City State Zip
10. Email Address***: _____ Telephone Number: _____
***DDOE will use this email address to contact you regarding your application status.*

SECTION 3: INFORMATION ABOUT YOUR GREEN INFRASTRUCTURE

Enter the types of stormwater retention green infrastructure practices (GI) that are installed on your property and the additional information into the table below. For information on which GI practices are eligible for a discount, visit ddoe.dc.gov/eligible-gi.

If your GI practices were installed through one of DDOE’s RiverSmart Programs, only enter the “Type of Green Infrastructure.”

11.

Type of Green Infrastructure	Areas draining to practice (square feet)			Size of practice (indicate unit)	Date Installed
	Impervious Area	Landscaped area or lawn	Meadow or forest area		

12. If you planted new trees since May 1, 2009, list the types of trees and dates planted in the space below***:

****New trees must have an average mature spread of at least 35 feet and a minimum caliper size of 1.5 inches. Bare root trees or seedlings do not qualify for a discount.*

13. Have you routed any of your downspouts from your roof(s) to pervious areas, such as permeable pavement, a rain garden, your lawn, or other landscaped areas on your property? ___ Yes ___ No

If yes, provide an overhead view drawing of your roof areas (see example drawing on page 7). Indicate on the drawing:

- The downspouts that are connected to pervious areas
- For each disconnected downspout, include:
 - The approximate roof area draining to the downspout
- The size of the “receiving area” or pervious area where the water flows. *The receiving area must be area on your property. Stormwater running from your roof off your property, even if it is to a neighboring pervious area, will not count towards a discount.*

14. *Rainwater harvesting practices require regular maintenance throughout the year. Emptying your rain barrel or cistern after a storm is the best way to ensure that it functions to retain stormwater by preventing overflow into the storm sewer system during the next storm. Failing to empty your rain barrel or cistern consistently is a failure to maintain your green infrastructure practice and could result in DDOE revoking your discount.*

For rainwater harvesting practices, how is the stormwater collected being reused? Examples include irrigation of landscaped area or lawn, flushing toilets, indoor laundry. Provide details in the space below.

-
15. Where does your rain barrel overflow pipe go? Select one:
 Lawn or landscaped area
 Rain garden
 Storm sewer pipe, public right of way (alley or sidewalk)
16. Have you removed impervious area? Yes No
Impervious area removal may qualify you for a decrease in the number of billed ERUs, rather than a discount. If you have removed impervious area, contact DC Water at 202-354-3600 to learn more about DC Water's process of reassessing your impervious area assessment. Individual impervious area maps can be found at <http://geo.dcwasa.com/iacbillinformation/>.
17. Did you participate in any of DDOE's of the programs listed below? Check all that apply:
 RiverSmart Homes
 RiverSmart Schools
 RiverSmart Communities
 Green Roof Rebate
 RiverSmart Rebates on trees, rain barrels/cisterns, rain gardens, pervious pavers, or impervious surface removal

SECTION 4: RETROACTIVE DISCOUNT INFORMATION

The deadline to apply for a retroactive discount is **July 31, 2015**. In order to qualify for a retroactive discount, you must provide proof of the date of installation. **If you are a RiverSmart Homeowner or participant in one of DDOE's other stormwater incentive programs listed in Question 17, there is no need to submit details on date installed for these GI practices.**

Options for verifying date of installation include:

- Detailed contract or invoice from contractor or individual who installed the BMPs
- Invoices from purchase of plants, materials, equipment used during installation

SECTION 5: CERTIFICATIONS

With my signature below, I certify the following:

- (1) I have read and understand the program requirements (details may be found at <http://ddoe.dc.gov/riversmartrewards>);
- (2) The information I have provided on this application is true, complete, and accurate;
- (3) I grant DDOE permission to conduct inspections of the above-mentioned green infrastructure practices;
- (4) I promise to maintain the practices so that they function to retain stormwater runoff;
- (5) I will inform DDOE if I remove, alter, or stop maintaining any green infrastructure that I have described on this application; and
- (6) I grant DC Water permission to share with DDOE information about my account.

Print Name: _____ Signature: _____ Date: _____

HOW TO SUBMIT YOUR APPLICATION

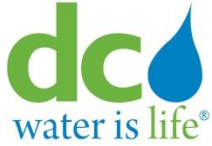
You may email your application and supporting documents to riversmart.rewards@dc.gov.

To submit by mail, use the address below:

District Department of the Environment
Attn: Stormwater Management Division/RiverSmart Rewards
1200 First Street NE, 5th Floor
Washington, D.C. 20002

Government of the District of Columbia
 District Department of the Environment
 Stormwater Management Division

Sample DC Water Bill



Service Address
 [Redacted]
 Washington, DC [Redacted]
Account Number [Redacted]
Square/Suffix/Lot [Redacted]
Impervious Surface Square Footage 2500

Customer Service / Servicio Al Cliente: (202) 354-3600
 Emergencies / Emergencia: (202) 612-3400

Bill Summary

Billing Date 10/06/14
 Previous Balance \$64.66
 Payments as of 10/05/14 - Thank you \$64.66 CR
 Late Fees From Prior Balance \$0.00
 Outstanding Amount Due \$0.00
 Total Current Bill \$76.42
Total Amount Due - Please Pay by 10/31/14 \$76.42

Meter Number	Prior Read Date	Current Read Date	Number Of Days	Prior Read	Current Read	Usage (CCF)	Usage (Gallons)	Read Type
[Redacted]	09/03/14	10/02/14	29	856	859	3	2,244	ACTUAL

CURRENT WATER AND SEWER CHARGES - RESIDENTIAL

Metering Fee \$3.59
 Water Services 3 CCF x \$ 3.61 \$10.83
 Metering Fee \$0.27
 Sewer Services 3 CCF x \$ 4.41 \$13.23
 Clean Rivers IAC 2.40 ERU x \$ 16.75 \$40.20

CURRENT CHARGES AND CREDITS

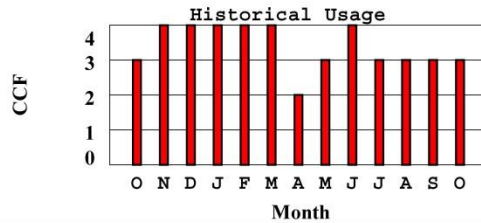
DC Government PILOT Fee 3 CCF x \$.53 \$1.59
 DC Government Right of Way Fee 3 CCF x \$.17 \$0.51
 DC Govt Stormwater Fee 2.40 ERU x \$ 2.67 \$6.41
 RiverSmart Rewards Discount .08CR ERU x \$ 2.67 \$0.21 CR

TOTAL CURRENT CHARGES \$76.42

TOTAL CURRENT BILL \$76.42

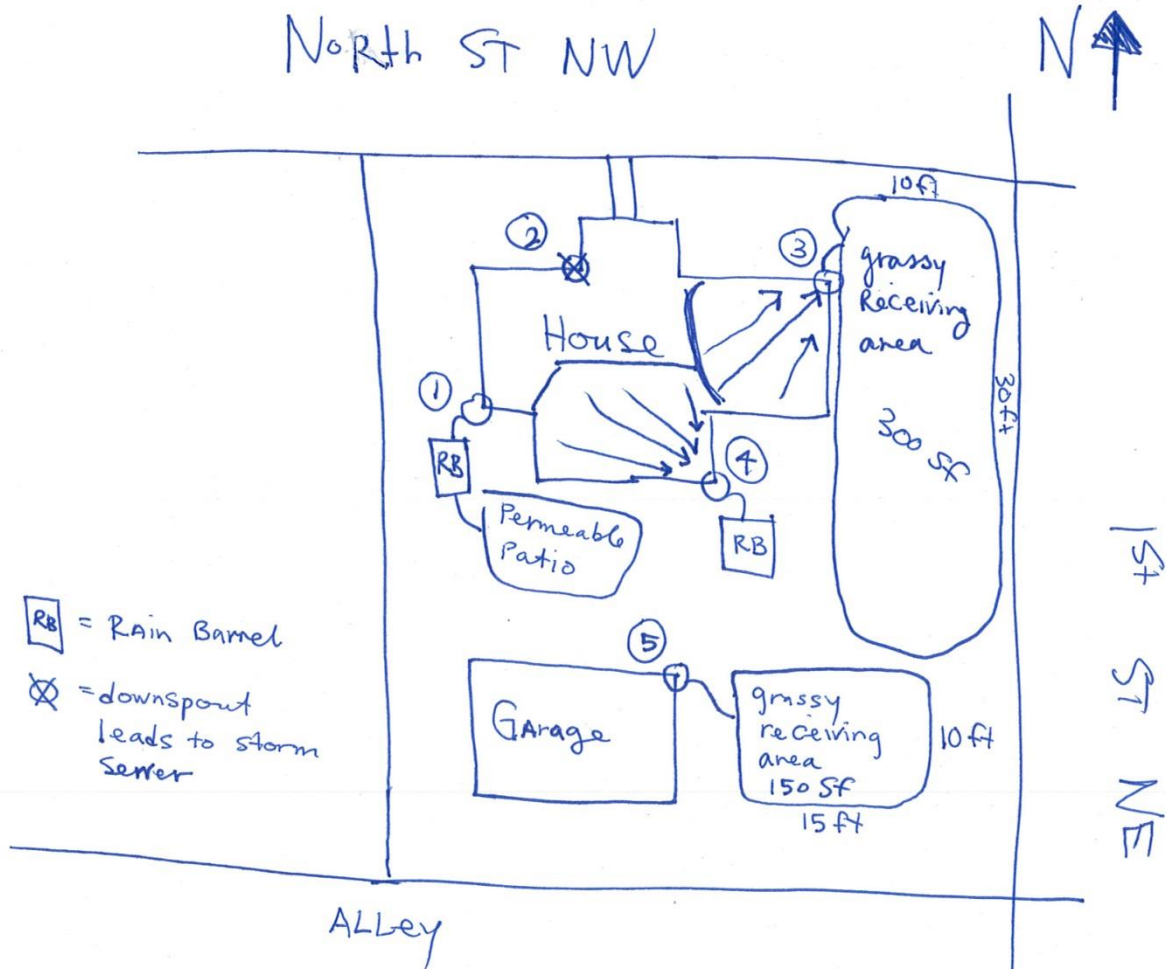
IMPORTANT MESSAGES

Please note that a rate change has been applied to your account effective October 1.



Please return the portion below with your payment to ensure proper credit to your account. For payment options, see reverse.

Example Site Drawing for Downspout Disconnection Discounts



Downspouts

- #1 - Drains to Rain Barrel. Rain Barrel overflows to permeable pavement.
- #2 - Drains to storm sewer pipe.
- #3 - Drains to grassy area (300 SF). The roof area is approximately 120 SF.
- #4 - Drains to Rain Barrel. Rain Barrel overflows to storm sewer pipe.
- #5 - Drains to grassy receiving area (150 SF). The garage roof is also 150 SF.