RiverSmart Rewards Simple Application
Information and Instructions

Use this application only if the stormwater retention green infrastructure (GI)\(^1\) on your property cumulatively retains stormwater runoff from less than 2,000 square feet of impervious surface. For example, even if your property has 4,000 square feet of impervious area, but the GI is managing only 1,500 square feet, you qualify for the Simple Application. Most RiverSmart Homes participants will qualify to use the Simple Application. The Standard Application is available for all other applicants.

This Simple Application covers both RiverSmart Rewards (DDOE’s Stormwater Fee Discount Program) and DC Water’s Clean Rivers Impervious Surface Area Charge (IAC) Incentive Program. While the discount approval process is the same for both programs, there are several differences between the programs with respect to maximum discount rates, retroactivity, and program expiration. To learn more, visit [http://ddoe.dc.gov/riversmartrewards](http://ddoe.dc.gov/riversmartrewards).

REQUIRED DOCUMENTATION
In order for GI to be considered for a discount, it must be installed, fully functional, and properly maintained. Required documentation includes:

1. Simple Application Form (starts on page 2 of this document)
2. Copy of recent DC Water bill
3. Recent photos of green infrastructure practices described on this application

RETROACTIVE DISCOUNTS
A retroactive discount is available under the RiverSmart Rewards program only. To receive a retroactive discount, submit a Simple Application by July 31, 2015 and include documentation verifying date of installation. If the practices were installed through RiverSmart Homes, you do not have to submit this verification.

DDOE will calculate a retroactive discount based on the date of installation or May 1, 2009, whichever date is later. An applicant approved for a retroactive discount will receive the value of the retroactive discount over time as a credit (“CR”) against the balance of the Stormwater Fee after DDOE applies the regular monthly Stormwater Fee discount.

INSPECTIONS
A DDOE inspector may contact the applicant to schedule an inspection. The purpose of the inspection is to verify the green infrastructure seeking a discount is accurately described, maintained, and functioning as intended.

QUESTIONS?
Website: [ddoe.dc.gov/riversmartrewards](http://ddoe.dc.gov/riversmartrewards)  Phone: 202-715-7644
Email: riversmart.rewards@dc.gov

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\(^1\) Details on stormwater retention GI are in DDOE’s Stormwater Management Guidebook, which refers to them as stormwater retention Best Management Practices (BMPs).
RiverSmart Rewards Simple Application

SECTION 1: DC WATER ACCOUNT INFORMATION
From DC Water bill (see sample DC Water bill on page 6)

1. Account Number: ________________________________

2. Service Address*:
   ________________________________ Washington, DC __________
   Street # Street Quadrant Unit Zip
   *This is the address where the green infrastructure practices are located.

3. Impervious Area: __________ square feet

4. Billed ERUs: ______

5. Name on Account: ________________________________ Owner Tenant Other
   Other Names on Account: __________________________________________

6. Billing Address, if different from Service Address:
   ________________________________________________________________
   Street # Street Quadrant Unit City State Zip

7. Email Address: ____________________________ Telephone Number: __________

SECTION 2: APPLICANT INFORMATION

8. Applicant Name: ________________________________ Owner Tenant Other

9. Address:
   ________________________________________________________________
   Street # Street Quadrant Unit City State Zip

10. Email Address**: ____________________________ Telephone Number: __________
    **DDOE will use this email address to contact you regarding your application status.
SECTION 3: INFORMATION ABOUT YOUR GREEN INFRASTRUCTURE
Enter the types of stormwater retention green infrastructure practices (GI) that are installed on your property and the additional information into the table below. For information on which GI practices are eligible for a discount, visit ddoe.dc.gov/eligible-gi.

If your GI practices were installed through one of DDOE’s RiverSmart Programs, only enter the “Type of Green Infrastructure.”

<table>
<thead>
<tr>
<th>Type of Green Infrastructure</th>
<th>Areas draining to practice (square feet)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Impervious Area</td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

12. If you planted new trees since May 1, 2009, list the types of trees and dates planted in the space below***:

***New trees must have an average mature spread of at least 35 feet and a minimum caliper size of 1.5 inches. Bare root trees or seedlings do not qualify for a discount.

13. Have you routed any of your downspouts from your roof(s) to pervious areas, such as permeable pavement, a rain garden, your lawn, or other landscaped areas on your property? ____Yes ____No

If yes, provide an overhead view drawing of your roof areas (see example drawing on page 7). Indicate on the drawing:

- The downspouts that are connected to pervious areas
- For each disconnected downspout, include:
  - The approximate roof area draining to the downspout
- The size of the “receiving area” or pervious area where the water flows. The receiving area must be area on your property. Stormwater running from your roof off your property, even if it is to a neighboring pervious area, will not count towards a discount.
14. **Rainwater harvesting practices require regular maintenance throughout the year. Emptying your rain barrel or cistern after a storm is the best way to ensure that it functions to retain stormwater by preventing overflow into the storm sewer system during the next storm. Failing to empty your rain barrel or cistern consistently is a failure to maintain your green infrastructure practice and could result in DDOE revoking your discount.**

For rainwater harvesting practices, how is the stormwater collected being reused? Examples include irrigation of landscaped area or lawn, flushing toilets, indoor laundry. Provide details in the space below.

15. **Where does your rain barrel overflow pipe go? Select one:**
   - ___ Lawn or landscaped area
   - ___ Rain garden
   - ___ Storm sewer pipe, public right of way (alley or sidewalk)

16. **Have you removed impervious area? ____ Yes ____ No**

   *Impervious area removal may qualify you for a decrease in the number of billed ERUs, rather than a discount. If you have removed impervious area, contact DC Water at 202-354-3600 to learn more about DC Water’s process of reassessing your impervious area assessment. Individual impervious area maps can be found at http://geo.dcwasa.com/iacbillinformation/*.

17. **Did you participate in any of DDOE’s of the programs listed below? Check all that apply:**
   - ___ RiverSmart Homes
   - ___ RiverSmart Schools
   - ___ RiverSmart Communities
   - ___ Green Roof Rebate
   - ___ RiverSmart Rebates on trees, rain barrels/cisterns, rain gardens, pervious pavers, or impervious surface removal

**SECTION 4: RETROACTIVE DISCOUNT INFORMATION**

The deadline to apply for a retroactive discount is **July 31, 2015**. In order to qualify for a retroactive discount, you must provide proof of the date of installation. **If you are a RiverSmart Homeowner or participant in one of DDOE’s other stormwater incentive programs listed in Question 17, there is no need to submit details on date installed for these GI practices.**

Options for verifying date of installation include:
- Detailed contract or invoice from contractor or individual who installed the BMPs
- Invoices from purchase of plants, materials, equipment used during installation
SECTION 5: CERTIFICATIONS
With my signature below, I certify the following:

(1) I have read and understand the program requirements (details may be found at http://ddoe.dc.gov/riversmartrewards);
(2) The information I have provided on this application is true, complete, and accurate;
(3) I grant DDOE permission to conduct inspections of the above-mentioned green infrastructure practices;
(4) I promise to maintain the practices so that they function to retain stormwater runoff;
(5) I will inform DDOE if I remove, alter, or stop maintaining any green infrastructure that I have described on this application; and
(6) I grant DC Water permission to share with DDOE information about my account.

Print Name: ___________________ Signature: ___________________ Date: ________

HOW TO SUBMIT YOUR APPLICATION
You may email your application and supporting documents to riversmart.rewards@dc.gov. To submit by mail, use the address below:
   District Department of the Environment
   Attn: Stormwater Management Division/RiverSmart Rewards
   1200 First Street NE, 5th Floor
   Washington, D.C. 20002
# Sample DC Water Bill

**Service Address**
Washington, DC

**Account Number**
Square/Suffix/Lot

**Impervious Surface Square Footage** 2500

**Customer Service / Servicio Al Cliente:** (202) 354-3600
**Emergencies / Emergencia:** (202) 612-3400

## Bill Summary
- **Billing Date:** 10/06/14
- **Previous Balance:** $64.66
- **Payments as of 10/06/14 - Thank you:** $64.66 CR
- **Late Fees From Prior Balance:** $0.00
- **Outstanding Amount Due:** $0.00
- **Total Current Bill:** $76.42
- **Total Amount Due - Please Pay by 10/31/14:** $76.42

## Sample DC Water Bill

<table>
<thead>
<tr>
<th>Meter Number</th>
<th>Prior Read Date</th>
<th>Current Read Date</th>
<th>Number Of Days</th>
<th>Prior Read</th>
<th>Current Read</th>
<th>Usage (CCF)</th>
<th>Usage (Gallons)</th>
<th>Read Type</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>09/03/14</td>
<td>10/02/14</td>
<td>29</td>
<td>856</td>
<td>859</td>
<td>3</td>
<td>2,244</td>
<td>ACTUAL</td>
</tr>
</tbody>
</table>

## CURRENT WATER AND SEWER CHARGES - RESIDENTIAL
- **Metering Fee:** $3.59
- **Water Services 3 CCF x $ 3.61:** $10.83
- **Metering Fee:** $0.27
- **Sewer Services 3 CCF x $ 4.41:** $13.23
- **Clean Rivers IAC 2.40 ERU x $ 16.75:** $40.20

## CURRENT CHARGES AND CREDITS
- **DC Government PILOT Fee 3 CCF x $ .53:** $1.59
- **DC Government Right of Way Fee 3 CCF x $ .17:** $0.51
- **DC Govt Stormwater Fee 2.40 ERU x $ 2.67:** $6.41
- **RiverSmart Rewards Discount .08CR ERU x $ 2.67:** $0.21 CR

**TOTAL CURRENT CHARGES:** $76.42

**TOTAL CURRENT BILL:** $76.42

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Please return the portion below with your payment to ensure proper credit to your account. For payment options, see reverse.
Example Site Drawing for Downspout Disconnection Discounts

\[\text{Diagram of North St NW and 1st St NE} \]

Drawings:
1. Drains to Rain Barrel. Rain Barrel overflows to permeable pavement.
2. Drains to storm sewer pipe.
3. Drains to grassy receiving area (300 sf). The roof area is approximately 120 sf.
4. Drains to Rain Barrel. Rain Barrel overflows to storm sewer pipe.
5. Drains to grassy receiving area (150 sf). The garage roof is also 150 sf.